



Milton-Freewater Police Department

722 South Main Street * Post Office Box 6
Milton-Freewater, OR 97862
Phone: 541-938-5511, Fax: 541-938-6909

Chief of Police – Doug Boedigheimer

POLICE RECORDS REQUEST FORM

Notice: There is a **non-refundable \$8 processing fee**, due when submitting your request, which covers the first three pages of any releasable record. An additional \$1 will be charged for each additional page of a releasable record. Other fees that can be associated with records requests: Color Pictures: \$1 each; audio tape copies: \$25; video tape copies: \$15. We will contact you by phone and advise you when you can pick up your record and if there are additional fees. Please note that it could take 1-2 weeks or longer to process your request.

Date: _____

Name of Requesting Person: _____

Address: _____

Phone #: _____ Case #: _____

Date/Time of Occurrence: _____

Name/DOB of involved person/s: _____

Location of Occurrence: _____

I AM REQUESTING THE FOLLOWING RECORD/S (if available):

Police Report Photos Audio CD Video CD

NOTE: JUVENILE INFORMATION IS REDACTED PER ORS REQUIREMENTS

For Records Clerk Use Only

Date received: _____ Date delivered: _____

Case: Open Closed Officer: _____ Notes: _____
